

Field Art Projects Privacy Policy

Field Art Projects is run by Theresa Bergne as a sole trader. Your privacy is important to me, and in this statement I explain what personal data I collect from you and how I use it. I encourage you to read this statement and contact me if you have any queries regarding the data I hold about you.

This policy was updated on 23 May 2018.

I am committed to ensuring any details you give me are protected and the General Data Protection Regulation is complied with. If you are asked to provide information by which you can be identified, then be assured that it will only be used in accordance with my Privacy Policy. I reserve the right to update this policy from time to time, so please check this page every once in a while to ensure you are happy with any changes.

General Information

Information I gather:

- Contact information including first, name, surname and email address
- If you do business with me, participate in one of my events, or apply for a job with me, then information relating to that business such as your address and telephone number
- Information you give me in person, by signing up to my mailing list, or by corresponding with me by phone or e-mail
- Information available publicly, through websites or published in newspapers or articles
- Social media, depending on your privacy settings including but not limited to Facebook, Instagram, Vimeo and Twitter
- When browsing my website: your IP address, your browser type and language

Reasons I gather this information:

- To send you mailings with information that might be of interest
- Internal record keeping
- To perform contracts I have with you

In each of the above cases this is either in my legitimate interest, (including marketing my services) or to enable me to perform my contracts.

Keeping your information safe

I am committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, I have put in place suitable physical and electronic procedures to safeguard and secure the information I collect online. I am required to keep certain types of personal information in order to fulfill my statutory obligations, such as financial records relating to my contracts. I will hold your personal data on my systems for as long as it is in my legitimate interest to do so. I review all personal data and my retention periods regularly to establish whether I am still entitled to process it. If I decide that I am not entitled to do so, I will stop processing your personal data, however I may retain your personal data in an archived form.

16 or Under

If you are aged 16 or under, please ask your parent or guardian's permission before providing me with any personal information.

Controlling your personal information

I will not sell, distribute or lease your personal information to third parties unless I have your permission or am required by law to do so.

If I hold joint events with third parties I might need to share your data in order to send you an invitation or news about that event, but I will ensure that your data is not disclosed by that Third Party by means of a Non-Disclosure Agreement (NDA) I hold with them.

I will not transfer information about you outside the European Economic Area without suitable safeguards put in place by My IT provider.

Your rights

I may use your personal information to send you information about third parties which I think you may find interesting, if you tell me that you wish this to happen by opting in to my mailing list – you can opt out from this at any time by emailing info@fieldartprojects.com.

You may request details of the personal information which I hold about you under the General Data Protection Regulation 26th May 2018 by emailing info@fieldartprojects.com.

If you believe that any information I am holding on you is incorrect or incomplete, please email info@fieldartprojects.com as soon as possible and I will promptly update any information found to be incorrect

Links to other websites

My website may contain links to other websites. If you follow a link and leave my site you should note that I do not have any control over that other website. Therefore, I cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Changes to this policy

Any changes I make to my policy in the future will be posted on this page, and, where appropriate, notified to you by email. Please check back frequently to see any updates or changes to my policy.

Please contact info@fieldartprojects.com if you have any questions or comments relating to this policy or my website.